

Georgia Red Barn Bed and Breakfast

429 Hudson Jones Road
Cochran, Georgia

478-951-1214
georgiaredbarnbb@starband.net



We have worked diligently creating and maintaining Georgia Red Barn. Our primary concern is that you and your guests treat our buildings and grounds with respect and care. We have made this facility available to you for your needs in accordance with the policies and conditions that follow. It is our hope that establishing these policies will make sharing this facility with our clients more enjoyable and conducive for their own special occasions, while preserving its beauty and value for those who will make use of its service in the future. You are responsible for all members of your group. It is up to you to see that your group follows all policies that have been established. We want you to have a memorable experience at Georgia Red Barn. This is not only our family business but also our heart and our home. We welcome you here.

Rental Contract

Bride's Name _____

Groom's Name _____

Day Phone _____ Evening Phone _____ Cell Phone _____

Email Address _____

Date of Wedding Rehearsal _____ Time: From _____ To _____ Total Hours _____

Date of Wedding/Event _____ Time: From _____ To _____ Total Hours _____

Area To Be Reserved _____ Estimated Attendance _____

Wedding Area Rental Fee \$ _____

Reception Room Rental (\$5 per guest - \$150.00 minimum) \$ _____

Staff Fee _____ Hrs. @ \$20.00 per hour \$ _____

Refundable Damage Deposit (Retained by GRB B&B in event of any cancellation) \$ 150.00

Wedding Rehearsal Dinner \$ _____

Bridal Luncheon \$ _____

Bridal Shower \$ _____

TOTAL \$ _____

Reserved Time Exceeded _____ Hrs. @ \$25.00 per hour \$ _____

ADJUSTED TOTAL \$ _____

DATE PAID: _____ CHECK # _____ OFFICE USE ONLY CASH _____ DATE DEPOSIT MAILED/AMOUNT _____ / _____

Deposit Refund Payable To: _____

Address _____

Day Phone _____ Evening Phone _____ Cell Phone _____

E-mail _____

Your signature serves as a release to hold harmless and indemnify the Georgia Red Barn Bed and Breakfast, the staff, and its agents from any and all liability or claim arising out of the undersigned's use of the Georgia Red Barn Bed and Breakfast, as specified in this contract and in the discussions of ground use. The undersigned users understand that they are totally responsible for the safety and security of their guests and for any injuries or property damage which they or their guests may cause or suffer. The undersigned also agrees to pay for any and all damages by themselves or their guests to the property, plantings, and grounds of the Georgia Red Barn Bed and Breakfast. This contract and attached policies shall be binding upon the responsible party/lessee.

_____/_____
Responsible Party/Lessee Date

Address _____ City _____ State _____

Day Phone _____ Evening Phone _____ Cell Phone _____

E-mail _____

CANCELLATION POLICY: Cancellation refunds are as follows: 100% prior to 90 days of the event; 65% from 60 to 90 days of the event; 35% from 30 to 60 days of the event; 0% for less than 30 days of the event. The damage deposit of \$150.00 will be retained by GRB B&B in the event of any cancellation.

Rental Policy

GENERAL POLICIES

- Parking will be discussed at time of rental.
- There is an inside facility in the event of rain. In the event of inclement weather, fees (except the \$150.00 damage deposit) are not refunded. Dates are reserved and prepared for in advance. ***It is your responsibility to relay this information to your coordinator, family, and guests.***
- Bubbles or flower petals may be used at weddings, but please do not throw rice or bird seed.
- No nails, screws, thumbtacks, or adhesives are allowed in/on walls or doors.
- Restroom and changing facilities are available through arrangements with the GRBB&B Office.
- All areas must be cleaned after an event. Please make arrangements to bring trash receptacles. Trash must be bagged and removed from GRB.
- Please supervise children for their safety, especially around pond areas.
- Receptions at the Georgia Red Barn Bed and Breakfast need prior approval as to time and location. No fires or cookouts are allowed but candles may be used with prior approval.
- The GRB B&B is a no-smoking facility. If your guests smoke, all remnants must be removed before leaving The Gardens.
- Live music (i.e. bands, d.j's, etc, is permitted only when the whole B&B is rented for the event.
- Alcoholic beverages: Georgia Red Barn allows wine/champagne only to be served at your event. Georgia Red Barn does not provide nor take responsibility for the alcohol! The undersigned understands **NO ONE UNDER THE AGE OF 21 IS ALLOWED TO DRINK ALCOHOL!**
- Georgia Red Barn requests all receptions/parties be over by 10 p.m., unless you have rented the entire house for the evening. We also ask that your guest not arrive any earlier than 30 minutes before your event.

SET UPS, CATERING, AND DELIVERIES

- Tents must be approved for use in the Wedding Area. Tents are allowed in other areas only with prior approval of the Georgia Red Barn Bed and Breakfast and must be set up and removed at agreed upon times after checking at the office.
- The GRB B&B does provide tables and chairs. The Georgia Red Barn Bed and Breakfast is not responsible for set-up of any tents, chairs, decorations, etc.
- Delivery and removal of all rental equipment must be coordinated with the GRB B&B Staff. No delivery vehicles will be permitted on the grounds without prior approval.
- When food is served at the event, the party renting the facilities must secure a professional caterer. A list of local caterers will be provided, upon request

A list of sources for service providers (tents, caterers, furniture, flowers,DJ, etc.) is available in the GRB Office

CONTRACT AND FEES

- Add room Rates. 2-Night minimum rental for rooms when event area is rented during p.m. hours. Rates are for 1 to 2 people; extra person charge is \$20/person. For children (12 and under), the extra person charge is \$10/child, with NO CHARGE for children/infants age 2 and younger.
- Add \$5 per guest.
- **REHEARSALS:** Wedding rehearsals must be prearranged to take place during regular GRBB&B office. Office hours are 8 a.m.-5 p.m., Monday-Friday.
- **WEDDING/EVENT FEE:** The rental fee for the outdoor wedding area is \$500.00 on weekdays and \$600.00 weekends and \$700.00 on holidays. Events continuing past the reserved time will be charged an additional \$50.00 per hour and may be deducted from the damage deposit.
- **DAMAGE DEPOSIT:** A \$150.00 refundable damage deposit is required and will be refunded within 30 days provided there is no property damage. The contract signee will be billed for replacement costs plus incurred labor for damages exceeding \$150.00.
- All fees are due with the submission of the signed contract.